



## **TARADALE INTERMEDIATE SCHOOL** **INFORMATION SHEET 2012**

### **FIRST DAY starts at 8.30 TUESDAY JANUARY 31 2012 for Y7 and Y8 PUPILS**

The day will start with a formal powhiri (if the weather is fine.) Please assemble on the turf outside the hall by 8.25am where the welcome will be explained. If wet we ask that the students and their parents come straight into the hall.

### **TERM DATES 2012**

Term 1 Tuesday 31 January – Thursday 5th April (10 wks)	Term 3 Monday 16 July – Friday 28 September (11 wks) <i>Possible TOD Friday 17<sup>th</sup> Aug and Monday 20<sup>th</sup> Aug</i>
Term 2 Monday 23 April – Friday 29 June (10 wks)	Term 4 Monday 15 October – Wednesday 19 December (10 wks)

**2012 HOLIDAYS** - School will be closed on the following days:

Waitangi Day – Monday 6<sup>th</sup> February

Anzac Day – Wednesday 25<sup>th</sup> April

Hawke's Bay Anniversary Day Friday 19<sup>th</sup> October

Queens Birthday Monday 4th June

Labour Day Monday 22<sup>nd</sup> October

### **SCHOOL HOURS**

School commences at 8.30am (1<sup>st</sup> bell 8:25) and finishes at 2.50pm. As lunch hours are not shortened on wet days, the school day will not finish early apart from 3 Way Conferences / Reporting days.

### **TELEPHONE ABSENCES**

Pupil absentees are checked every morning. If your child is going to be absent from school parents and caregivers only, are asked to leave a message on the school's absence line Ph: 844 7264 before 8.30am. Please state child's name, room number and reason for absence. We are switching to early notification during 2011 so more information will come to you on this at the start of next year.

### **PUPIL INFORMATION**

Should your child's phone number, address or information supplied on the original enrolment form change, please advise the office so that your child's records can be updated. Please ensure we have your: cellphone numbers and email contact address to assist teacher/parent communication. The school website has an electronic form that can be used for updating information.

### **PAY PHONE/CELLPHONES**

A phone is available inside the hall foyer for students to phone landline numbers, payment of 20c to the office is required before use. For security, named cellphones can be handed in to the office before school commences & picked up at the end of the day. We would prefer NOT to have cell phones at school. Note: The School will not be held responsible for any phone that goes missing and has not been handed in to the office. If a phone is used during school hours, inappropriate texting etc – this is misuse and it will be confiscated. These cellphones must be picked up from the office by a parent, they are not returned to the child.

### **LUNCH ORDERS**

These can be made through [www.lunchonline.co.nz](http://www.lunchonline.co.nz). Lunches will be delivered daily at lunchtime. More information will be available from the school office.

### **STATIONERY LISTS**

Stationery packs are purchased before the start of the school year, through Office Products in Onekawa. The stationery list will be posted with the enrolment confirmation forms.

### **PUPIL DIARY**

This is a compulsory item for all students which will be included in the stationery pack. These will also be available later in the year from the school office. The Pupil Diary is used as a tool for communicating between parents, students and teachers. It also contains general information relating to the school.

### **CAPS / CARGO HATS**

These are a compulsory part of the uniform during the summer months of Terms 1 & 4 and are available for purchase through the school office - \$10 each.

### **STUDENT ACCOUNTS**

Student accounts are mailed home termly. Payment of accounts can be made through cash, cheque, eftpos, credit card, internet banking or automatic payment. **Please contact the office if you would like to set up an automatic payment or pay via internet banking.** It is important to ensure that money sent to school is in a sealed envelope marked with students name, room number and activity. **Note: Any overdue accounts for compulsory charges such as music tuition, sporting fees etc other than the School Donation, will be liable for collection costs.**

The School Donation is \$130.00 discounted to \$110.00 if payment is received prior to 31 March 2012. This is not a compulsory cost. The School Donation does include all the costs for hard materials, technology and food resources required for these specialist programmes. The donation also supports ICT management, one off school events and special school activities where parents are not charged. There will be extra costs during the year for some special events, performances etc. We endeavour to give plenty of notice when these events are scheduled to take place.